

ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FINANCE

EXPLANATION IN DETAIL: To recognize reserved funds from FY 2016 for Cooperative Extension. Reserved funds represent money received by a Department for a restricted purpose. The funds that have not been spent by year-end are budgeted for expenditure in the new fiscal year.

Prepared by: Lisa Bevis
Date: 9/1/2016

BUDGET INFORMATION: Reviewed: _____

ACCOUNT TITLE	R/E	ACCOUNT #	INCREASE	DECREASE
Fund Balance Restricted	R	101-4955-395-00-00	50,199	
Advisory Board	E	101-4955-465-83-05	446	
Extension-General	E	101-4955-465-83-79	18,204	
Horticulture	E	101-4955-465-83-81	6,301	
Local Foods	E	101-4955-465-83-06	8,478	
4-H General	E	101-4955-465-83-73	13,169	
Family Consumer Science	E	101-4955-465-83-33	3,601	
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNTING USE ONLY	
Approved: <u> ✓ </u>		Approved: _____	Budget Revision # _____	
Disapproved: _____		Disapproved: _____	Date Posted: _____	
Amended: _____		Amended: _____	Group Number: _____	
Date: <u> 9/02/16 </u>		Date: _____	Posted by: _____	
Signature: <u> P. Weirich </u>		Signature: _____	Approved by: _____	

Nina Oliver, MS
Health Director

Main Telephone: (704) 216-8777
FAX: (704) 638-3129

Rowan County



Public Health
Prevent. Promote. Protect.

Rowan County Health Department
1811 East Innes Street – Salisbury, NC 28146-6030

MEMO

To: Leslie Heidrick, Finance Director

From: Nina Oliver, Public Health Director

Subject: Request for Budget Amendment for Environmental Health Services

Date: September 8, 2016

Environmental Health provides Safe Service classes to Rowan County restaurant owners and food handlers. In the past, Environmental Health and the Department of Agriculture partnered on this project together. The Department of Ag was the agency to purchase the books for the class. This year, however, Environmental Health will be providing the Safe Service classes without the Department of Ag.

In order to hold classes, books need to be purchased by Environmental Health and they would be reimbursed by the person attending the class. In order for Environmental Health to be able to provide these classes and purchase our "regularly" budgeted materials and supplies, we need approval to request a budget amendment to increase the revenues and expenses for Environmental Health. We are requesting a budget amendment for \$2600 for office supplies. The net affect will be zero dollars because each person who takes the class will be reimbursing us for the book we purchased.

Please consider our respectfully submitted request. We will await your response to determine if we can proceed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'NO', written over a light blue horizontal line.

Nina Oliver
Public Health Director

Account number . . . : 101-5240-334.07-51
Fund : 101 GENERAL FUND
Department : 52 PERSONAL HEALTH
Division : 40 HEALTH PROMOTION
Activity basic : 33 INTERGOVN'TAL REVENUES
Sub activity : 4 STATE GOVERNMENT GRANTS
Element : 07 HEALTH AND WELLNESS GRANT
Object : 51 HEALTHY COMMUNITIES

Estimated revenue :	26,832		
Actual receipts - current . . . :	.00		
Actual receipts - ytd :	.00		
Unposted receipts :	.00		
Total receipts :	.00	0.0	%
Unrealized revenue :	26,832.00	100.0	%

F7=Project data F8=Misc inquiry F10=Detail trans
F11=Acct activity list F12=Cancel F13=Misc Budget F24=More keys

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          0. *
26,832. -
26,708. -
002
          124. *
  
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Decrease \$124.00

GM200103
Fiscal Year 2017

ROWAN COUNTY
Account Balance Inquiry

8/09/16
14:15:15

Account number . . : 101-5240-441.85-26

Fund : 101 GENERAL FUND
Department : 52 PERSONAL HEALTH
Division : 40 HEALTH PROMOTION
Activity basic . . . : 44 HUMAN SERVICES
Sub activity : 1 HEALTH - PREPAREDNESS
Element : 85 GRANT EXPENDITURES
Object : 26 HEALTHY COMMUNITIES

Original budget	:	26,832		
Actual expenditures - current . . .	:	.00		
Actual expenditures - ytd	:	.00		
Unposted expenditures	:	.00		
Encumbered amount	:	.00		
Unposted encumbrances	:	.00		
Total expenditures & encumbrances:	:	.00	0.0 %	
Unencumbered balance	:	26,832.00	100.0 %	

F5=Encumbrances F7=Project data F8=Misc inquiry
F10=Detail trans F11=Acct activity list F12=Cancel F24=More keys

000		0 . *
	26,832 . +	
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decrease
\$124.00

FY17 Activity: #886 Healthy Communities

Supplement reason: In AA+BE or AA+BE Rev -OR- n/a

CFDA #: 93.758 Federal awd date: 8/28/15 Is award R&D? no FAIN: B01OT009034 Total amount of federal awd: \$ 2,642,322

CFDA name: Preventive Health and Health Services Block Grant
 Fed award project description: Preventive Health Services

Fed awarding agency: DHHS, Centers for Disease Control and Prevention
 Federal award indirect cost rate: n/a %

Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity	Subrecipient	Subrecipient DUNS	Fed funds for this Supplement	Total All fed funds for this Activity
Alamance	965194483	26,707	26,707	Jackson	019728518	26,708	26,708
Albemarle	130537822	186,383	186,383	Johnston	097599104	26,708	26,708
Alexander	030495105	26,707	26,707	Jones	095116935	26,708	26,708
Anson	847163029	26,707	26,707	Lee	067439703	26,708	26,708
Appalachian	780131541	79,877	79,877	Lenoir	042789748	26,708	26,708
Beaufort	091567776	26,707	26,707	Lincoln	086869336	26,708	26,708
Bladen	084171628	26,707	26,707	Macon	070626825	26,708	26,708
Brunswick	091571349	26,707	26,707	Madison	831052873	26,708	26,708
Buncombe	879203560	26,707	26,707	MTW	087204173	79,877	79,877
Burke	883321205	26,707	26,707	Mecklenburg	074498353	26,708	26,708
Cabarrus	143408289	26,707	26,707	Montgomery	025384603	26,708	26,708
Caldwell	832413673	26,707	26,707	Moore	050988146	0	0
Carteret	058735804	26,707	26,707	Nash	050425677	26,708	26,708
Caswell	077846053	26,707	26,707	New Hanover	040029563	26,708	26,708
Catawba	083677138	26,707	26,707	Northampton	097594477	26,708	26,708
Chatham	131356607	26,707	26,707	Onslow	172663270	26,708	26,708
Cherokee	130705072	26,707	26,707	Orange	139209659	26,708	26,708
Clay	145058231	26,707	26,707	Pamlico	097600456	26,708	26,708
Cleveland	879924850	26,707	26,707	Pender	100955413	26,708	26,708
Columbus	040040016	26,707	26,707	Person	091563718	26,708	26,708
Craven	091564294	26,707	26,707	Pitt	080889694	26,708	26,708
Cumberland	123914376	26,707	26,707	Randolph	027873132	26,708	26,708
Dare	082358631	26,707	26,707	Richmond	070621339	26,708	26,708
Davidson	077839744	26,707	26,707	Robeson	082367871	26,708	26,708
Davie	076526651	26,707	26,707	Rockingham	077847143	26,708	26,708
Duplin	095124798	26,707	26,707	Rowan	074494014	26,708	26,708
Durham	088564075	26,707	26,707	RPM	782359004	79,877	79,877
Edgecombe	093125375	26,707	26,707	Sampson	825573975	26,708	26,708
Forsyth	105316439	26,707	26,707	Scotland	091564146	26,708	26,708
Franklin	084168632	26,707	26,707	Stanly	131060829	26,708	26,708
Gaston	071062186	26,707	26,707	Stokes	085442705	26,708	26,708
Graham	020952383	26,707	26,707	Surry	077821858	26,708	26,708
Granville-Vance	063347626	53,248	53,248	Swain	146437553	26,708	26,708
Greene	091564591	26,707	26,707	Toe River	113345201	79,877	79,877
Guilford	071563613	26,707	26,707	Transylvania	030494215	26,708	26,708
Halifax	014305957	26,707	26,707	Union	079051637	26,708	26,708
Harnett	091565986	26,707	26,707	Wake	019625961	26,708	26,708
Haywood	070620232	26,707	26,707	Warren	030239953	26,708	26,708
Henderson	085021470	26,707	26,707	Wayne	040036170	26,707	26,707
Hertford	627320971	26,707	26,707	Wilkes	067439950	26,707	26,707
Hoke	091563643	26,708	26,708	Wilson	075585695	26,707	26,707
Hyde	832526243	26,708	26,708	Yadkin	089910624	26,707	26,707
Iredell	074504507	26,708	26,708				

Rowan County



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Prevent. Promote. Protect.

Rowan County Health Department
1811 East Innes Street - Salisbury, NC 28146-6030

MEMO

To: Leslie Heidrick, Finance Director

From: Nina Oliver, Public Health Director

Subject: Request for Budget Amendment for Immunization Services

Date: September 8, 2016

Personal Health Services is receiving requests from various agencies to provide immunizations for their employees. Immunizations are provided to prevent and/or reduce the effects of exposure and/or infection by viruses and bacterial organisms.

Two examples of agencies requesting immunizations for their employees are dental providers and the Rowan-Salisbury school system. Employees of both of these agencies are not only exposed to blood and body fluids, but various viral and bacterial organisms that may be prevented through immunizations. Contact within both agencies occurs or may occur through provision of services on a daily basis. Hepatitis B, whooping cough, tetanus and influenza are examples, but not totally inclusive, of such viral and bacterial diseases. Dentists, dental assistants, school janitorial staff, coaches, and school nurses are just a few of the types of employees that may need these immunizations. The employers of these service providers would like to contract with the health department to provide needed and required immunizations for their employees.

These requests fall within the mission and charge of the health department to provide and to encourage the provision of quality public health programs that protect and promote health, prevent and control disease, reduce and rehabilitate disability, as well as establish and maintain healthful lifestyles in a safe environment.

Just last week, we were contacted by the school system and by a dental office to ask us to purchase and provide these vaccines. In order for the health department to be able to provide these additional immunizations and purchase our "regularly" budgeted program immunizations and supplies, we need approval to request a budget amendment to increase the revenues and expenses for immunizations. We are requesting a budget amendment for \$3600 for immunizations medical supplies. The net affect will be zero dollars because each agency we work with (i.e., school system, doctors office) will be paying for the vaccines.

Please consider our respectfully submitted request. We will await your response to determine if we can proceed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'NO', with a stylized flourish extending from the end of the 'O'.

Nina Oliver
Public Health Director



Active Shooter Vest / helmet
 \$680 x 70 = ①47,600

AR15 Sights ①80 x ①6400

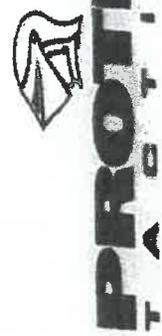
Root Shields 24 x 105
 = ①2520

ACTIVE SHOOTER RIFLE PROTECTION

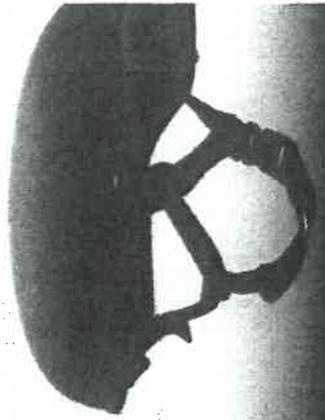
- TAC PH Plate Harn
- (2) HSI Level III Rifle
- (2) Large POLICE/SPRINT Package Starting at

Protection Against:

- 5.56 / .223 (AR-15)
- 7.62x39MM (AK/SKS)
- 7.62x51MM



**Delta 4 Ballistic Helmet Package
 W/Ratchet Retention System
 Starting at \$379.98**



Funded by Asset Forfeiture Funds

Add - funds received by machine gun sale to reserves for Sheriff's use when received.

① = 56,520.00

919.779.6141 | sales@lawmens.com | 3319 Anvil Pl. Raleigh, NC 27607
 7.11.16



GRANT AWARD SUMMARY

Grantee: Environmental Management

Grant Title: Convenience Center Comingled Recycled Collection Grant Program

Application Approval Date: 1/4/16

Website: <http://portal.ncdenr.org/web/deao/recycling/lq/financial-assistance>

Funding Source

Original: NC Dept. of Environment and Natural Resources

Secondary: _____

Award Amount: \$31,000

Match: NA

Expiration Date: 6/30/17

Report Due Date(s): 6/30/17

Who will report?: Environmental Management via invoices for reimbursement

General Project Schedule

Grant Award: Order/publish/install updated brochures, handouts & signage
 July 2016: Secure project bid contract
 September 2016: Installation of electrical and concrete infrastructure
 October 2016: Installation of Compactors
 October 2016: Single Stream Program Launch
 May 2017: Submit draft final report
 June 2017: Final Report Submission (DEACS)

Grant Timeline

October 31, 2016: Complete installation of compactor system and consolidated stream recycling collection using new equipment
June 30, 2017: Prepare and submit final report to state

Program Budget *

<u>Line Item</u>			<u>DEACS Grant Funds</u>	<u>County Funds</u>	<u>Total</u>
Stationary Compactors 2 at \$9,290.00 each			\$18,580.00	\$0.00	\$18,580.00
Receiver boxes 2 at \$5,710.00 each			\$11,420.00	\$0.00	\$11,420.00
Outreach Materials Brochures, signs, handouts			\$1,000.00	\$0.00	\$1,000.00
TOTALS			\$31,000.00	\$0.00	\$31,000.00

**(Equipment Quote Attached)*

The Rowan County Department of Environmental Management is delighted to have the opportunity to make this grant submission for your consideration. We look forward to making the transition to single stream collection in an effort to increase our recycling volumes and divert more solid waste from our MSW landfill.

Sincerely,



Caleb Sinclair, Director
 Rowan County Department of Environmental Management

Attachments

1.) Stationary Compactor quotation



GRANT AWARD SUMMARY

Grantee: Environmental Management

Grant Title: Community Waste Reduction and Recycling Grant

Application Approval Date: 1/4/16

Website: <http://portal.ncdenr.org/web/deao/recycling/lq/financial-assistance>

Funding Source

Original: NC Dept. of Environment and Natural Resources

Secondary: _____

Award Amount: \$20,000

Match: \$4,0000

Expiration Date: 6/30/17

Report Due Date(s): 6/30/17

Who will report?: Environmental Management via invoices for reimbursement

Project Budget:

Description	State Grant Award	Applicant Cash Match	Project Total
Installation and Improvements at convenience centers for recycling compactors	\$15,833.00	\$3,167.00	\$19,000.00
Motor Oil Tank	\$834.00	\$166.00	\$1000.00
Bunker blocks for glass loading area	\$2,083.00	\$417.00	\$2,500.00
Education and Outreach Materials	\$1,250.00	\$250.00	\$1,500.00
Total	\$20,000.00	\$4,000.00	\$24,000.00

Note: Should this grant be awarded, Rowan County will undergo a bid process to facilitate this project.

We appreciate your consideration and look forward to responding to any questions or comments you may have.

Sincerely,



Caleb Sinclair
Rowan County Government
Department of Environmental Management, Director

- Attachment 1: NC Solid Waste Disposal Tax Proceeds Certification
- Attachment 2: Government Building Recycling Services Certification
- Attachment 3: Government Buildings Fluorescent Bulb Certification

